



**CRPRMHTO / OPATASMO**

Transitional Council of the College of Registered Psychotherapists  
and Registered Mental Health Therapists of Ontario

Conseil transitoire de l'Ordre des psychothérapeutes autorisés  
et des thérapeutes autorisés en santé mentale de l'Ontario

May 6, 2013

The Living Institute  
208 Carlton St.  
Toronto, ON M4X 1C3  
Via e-mail: [info@livinginstitute.org](mailto:info@livinginstitute.org)

Dear Sir or Madam:

On behalf of the transitional Council, may I say how very pleased and appreciative we are that you have expressed an interest in participating in our pilot project on Reviewing & Recognizing Education & Training Programs. The purpose is to help the transitional Council further develop and fine-tune its process. By providing information about your program, and comments about materials used in the pilot project, the transitional Council will gain valuable insight on conducting the review and recognition process.

The “recognition” of programs will help streamline the registration process, as College applicants who have completed a recognized program will be understood to have met the education and training requirements set out in the Registration Regulation. Applicants who have completed a program that has not been reviewed or recognized will also be considered for registration with the College; however, a more detailed review of their program may be required.

Attached to this letter, you will find the following documents:

**1. Draft Framework for Reviewing & Recognizing Education Programs**

- This overview document is included for your reference and provides background information on the criteria and process for reviewing and recognizing education & training programs.

**2. Application Form**

- This form is intended to gather general information about your education & training program. It will help reviewers form a contextual understanding/ overview of your program.

**3. Competencies Mapping Tool (including guidelines on how to complete it)**

- This document is the other main component used in the review and recognition process. It allows you to explain how your program enables students to develop entry-to-practice competencies in psychotherapy.

#### 4. Feedback Form

- The transitional Council encourages pilot project participants to provide feedback on the project by answering questions contained in this document.

Other resources, such as the draft Registration Regulation and the Entry-to-Practice Competency Profile for Registered Psychotherapists can be found on the transitional Council's website.

We will be accepting submissions for the pilot project electronically. Shortly, we will be activating a link on our website, allowing you to complete the various documents securely online – we will let you know when the link becomes available. Until then, please review the attached materials, and begin the process of gathering information needed for your submission to the pilot project.

The deadline for submitting completed documents is June 30, 2013. We recognize that the pilot project will involve considerable work on the part of programs. If you find you are unable to meet the June 30<sup>th</sup> deadline, please contact us to discuss an extension. In the event that you are unable to complete all sections of the Application Form or Mapping Tool, we would still appreciate receiving whatever sections you have completed. Please note that the transitional Council will not be providing programs with detailed feedback regarding their submissions for the pilot project.

Finally, it is important to emphasize that participation in the pilot project does not grant programs any special advantage. All programs will be required to submit a full application for review and recognition, if they choose, once the process is finalized. However, programs that participate in the pilot may find the process of gathering program information for a later submission that much easier, having completed the pilot project. Programs may also find it beneficial to gain familiarity with pilot project documents and to assess your program using its tools, recognizing that the process and tools may change considerably.

If during the course of the pilot project you have any questions, please feel free to contact Mark Pioro, Research and Policy Analyst at the transitional Council, at 416-862-4778 or [m.pioro@collegeofpsychotherapists.on.ca](mailto:m.pioro@collegeofpsychotherapists.on.ca).

Once again, thank-you so much for your willingness to engage in the pilot project and help the transitional Council in developing its process for reviewing and recognizing psychotherapy education & training programs.

Sincerely,



Carol Cowan-Levine  
President  
Chair, Education Framework Task Group